

<u>MEETING</u> ENVIRONMENT COMMITTEE
<u>DATE AND TIME</u> TUESDAY 8TH NOVEMBER, 2016 AT 6.30 PM
<u>VENUE</u> HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
1.	FEES AND CHARGES	3 - 22

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Environment Committee
08 November 2016

Title	Fees and Charges - 2017/18
Report of	Commissioning Director for Environment
Wards	All
Urgent	No
Status	Public
Key	Yes
Enclosures	Appendix A – Proposed Fees and Charges 2017/18
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Summary

This report seeks to obtain approval for the proposed new and above inflation fees and charges for 2017/18 to support the Commissioning Business Plan, and delivery of front line service within the Environment Directorate

Recommendations

- 1. That the Environment Committee consider and approve the proposed fees and charges for 2017/18 as set out in Appendix A**

1. **WHY THIS REPORT IS NEEDED**

- 1.1 Fees and charges are reviewed on an annual basis to ensure that the costs of chargeable services are covered and the Council is achieving value for money. This report sets out the proposed above inflation fee increases as well as new fees and charges for services within the Environment Directorate. Any fees and charges which are being increased by less than the rate of inflation are not included in this report as their approval method is different.

2. **REASONS FOR RECOMMENDATIONS**

- 2.1 **Recommendation 1** – It is recommended that the Environment Committee consider and approve the propose fees and charges for 2017/18, as it is considered good practice to review fees and charges annually to ensure that the costs of providing the services are recouped and identified income targets for commercial waste are achieved.

3. **ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 The alternative approach is not to review the fees and charges, or adjust the current fees and charges, or not to add new ones where appropriate. This, however, is not considered good practice and will potentially expose the Council to the risk of not recovering the costs of the provision of the service, or potentially, over recovery, where the charge is set at a cost recovery level.
- 3.2 Given the financial pressures currently faced by the Council the only viable option for continuing to provide services is to levy an appropriate fee or charge

4. **POST DECISION IMPLEMENTATION**

- 4.1 If the Committee is so minded to approve the recommendation then the fees and charges will be noted by the Policy & Resources Committee as part of the Council wide budget setting . Once the budget is approved by full Council the fees and charges will be posted on the Council's website and, where a statutory duty requires it, advertised in the approved publication and appropriate location. The new fees and charges will be implemented from 1 April 2017.

5. **IMPLICATIONS OF DECISION**

5.1 **Corporate Priorities and Performance**

5.1.1 The Corporate Plan 2015-2020 is based on the core principles of fairness, responsibility and opportunity to make sure Barnet is a place:

- Of opportunity, where people can further their quality of life
- Where people are helped to help themselves, recognising that prevention is better than cure
- Where responsibility is shared, fairly
- Where services are delivered efficiently to get value for money for the taxpayer

5.1.2 The Council's priorities include:

- Maintaining the green and pleasant nature of the borough by reducing the amount of litter and detritus to the lowest level in London.
- Using encouragement, behaviour change and, where necessary, enforcement to persuade litterers to not drop litter in the Borough, including chewing gum and dog fouling.
- High quality services maintained whilst reducing unit costs to the lowest amongst Barnet's statistical neighbours.

5.1.3 Fees and charges need to be reviewed to ensure value for money and cost recovery. Thereby complying with the 2015-2020 Corporate Plan priority for Barnet to be in the lowest 25% of all Councils (Boroughs and County Councils) for expenditure per head of population fees and charges review is a means of keeping our net costs under control.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 **Finance & Value for Money:** With public and Member expectations increasing, the review of fees and charges ensures that sufficient resources are made available to manage and prioritise those expectations.

5.2.2 The fees and charges proposals will contribute to the cost recovery/savings targets included in the commissioning plan submitted to the November 2015 Environment Committee and will help the committee to meet its £10.6m savings target approved by Policy and Resources committee in December 2015.

5.2.3 All fees and charges will ensure effective cost recovery for delivering the service; prices listed do not include VAT, which will only be charged where indicated.

5.2.4 The Constitution requires that all new charges, and charges that are proposed to be increased by more than inflation plus 2%, are agreed by the relevant Theme Committee, and also reported to Policy & Resources Committee for noting.

5.2.5 **Procurement:** At this time there are no implications.

5.2.6 **Staffing:** At this time there are no implications.

5.2.7 **Property:** At this time there are no implications.

5.2.8 **IT:** At this time there are no implications.

5.2.9 **Sustainability:** The expansion of charges for recycling reflects an expansion of recycling services offered to help businesses manage their waste more sustainably.

5.3 Social Value

5.3.1 The Public Services (Social Value) Act 2012 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits.

5.4 Legal and Constitutional References

- 5.4.1 Local authorities have a variety of powers to charge for specific statutory services set out in statute. The Local Government Act 2003 also provides a power to trade and a power to charge for discretionary services, the latter on a cost recovery basis. Discretionary services are those that a local authority is permitted to provide under statute but is not obliged to do so. The power to charge for discretionary services is not available to local authorities if there is a statutory duty to provide the service or if there is a specific power to charge for it or if there is a prohibition on charging.
- 5.4.2 Additionally, the Localism Act 2011 provides local authorities with a general power of competence that confers on them the power to charge for services but again these are subject to conditions/limitations similar to those noted above.
- 5.4.3 Where a local authority has a duty to provide a statutory service free of charge to a certain standard, no charge can be made for delivery to that standard. Should a request be made, however, for delivery above and beyond that standard, this may constitute a discretionary service for which a charge could be made.
- 5.4.4 There is a variety of legislation permitting charging for different services, some of which set prescribed fees and charges (or the range of charges for a given service), and others which allow discretion based on costs of providing the service.
- 5.4.5 With regard to the designation of parking places and the permit banding and supplemental charges, consideration of the requirements of section 45 of the Road Traffic Regulation Act 1984 need to be borne in mind. In using the powers under the Road Traffic Regulation Act 1984, the authority has a duty, amongst other considerations, to secure the expeditious, convenient and safe movement of vehicular and other traffic and the provision of suitable and adequate parking facilities both on and off the highway. This is pursuant to section 122 of the Road Traffic Regulation Act 1984 which states:

122 Exercise of functions by local authorities

(1) It shall be the duty of [every] [strategic highways company and] local authority upon whom functions are conferred by or under this Act, so to exercise the functions conferred on them by this Act as (so far as practicable having regard to the matters specified in subsection (2) below) to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off [the highway or, in Scotland, the road].

(2) The matters referred to in subsection (1) above as being specified in this subsection are—

- (a) the desirability of securing and maintaining reasonable access to premises;
 - (b) the effect on the amenities of any locality affected and (without prejudice to the generality of this paragraph) the importance of regulating and restricting the use of roads by heavy commercial vehicles, so as to preserve or improve the amenities of the areas through which the roads run;
 - [(bb) the strategy prepared under section 80 of the Environment Act 1995 (national air quality strategy);]
 - (c) the importance of facilitating the passage of public service vehicles and of securing the safety and convenience of persons using or desiring to use such vehicles; and
 - (d) any other matters appearing to . . . the local authority . . . to be relevant.
- [(3) The duty imposed by subsection (1) above is subject to the provisions of Part II of the Road Traffic Act 1991.]

5.4.6 Pursuant to the End-of-Life Vehicles Regulations 2003, the authority proposes to offer a discretionary service whereby unwanted vehicles can be collected and delivered to an authorised disposal facility for their appropriate dismantling and disposal.

5.4.7 The Council's Constitution (Clause 15A, Responsibility for Functions, Annex A) sets out the terms of reference of the Environment Committee. This includes

- To consider for approval fees and charges for those areas under the remit of the Committee
- To submit to the Policy and Resources Committee proposals relating to the Committee's budget for the following year in accordance with the budget timetable.
- To make recommendations to Policy and Resources Committee on issues relating to the budget for the Committee, including and virements or underspends and overspends on the budget. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources committee

5.4.8 The Council's Constitution (21, Financial Regulations) also states:

4.3.8 For the fees and charges within their remit, theme Committees, Planning Committee and Licensing Committee must approve changes to fees and charges that are above inflation by 2% or more, the introduction of new fees and charges, and changes to fees and charges outside the normal annual cycle.

4.3.9 Changes to fees and charges approved by theme Committees, Planning Committee and Licensing Committee must be reported to Policy and Resources Committee for noting

5.5 Risk Management

5.5.1 The fees and charges proposed within this report are for a various discretionary services and are based on recovery of costs incurred by the Council. Efforts have been made to limit the charge increases and consideration has been given to the charges adversely affecting demand for the services as well the need to recoup the cost of providing the service. There will nonetheless remain an element of reputational risk and challenge.

5.6 Equalities and Diversity

5.6.1 The Corporate Plan 2015-2020 sets the Strategic Equalities Objective, which is: that citizens will be treated equally, with understanding and respect, and will have equal access to quality services which provide value to the tax payer. Changes to policies and services are analysed in order to assess the potential equalities impacts and risks and identify any mitigating action possible before final decisions are made.

5.6.2 The Equality Act 2010 sets out the Public Sector Equality Duty which requires public bodies to have due regard to the need to

- eliminate discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not
 - foster good relations between persons who share a relevant protected characteristic and persons who do not

5.6.3 The relevant protected characteristics are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5.6.4 The proposed fees and charges have been reviewed against the protective characteristics and for Streetscene, Environmental Health, Crematory and Crematorium and Highways it is considered that there will not be any specific adverse impact on any of the groups. The EQIA for Parking it was highlighted that there may have be a cost impact on disabled residents, however, this is mitigated by the process which allows disabled badge holders to have a special bay put in near their residence free of charge and therefore the cost increases for parking permits does not impact this group.

5.7 Consultation and Engagement

5.7.1 There was no specific consultation on the fees and charges in this report, a number of which are small increases on previous charges and others which are supplemental to existing services/fees and charges. As noted above, the fees and charges will be noted by

Policy & Resources Committee and will be included within the Council wide budget consultation.

6. BACKGROUND PAPERS

- 6.1 [Environment Committee January 2016 Papers](#) – 2016/17 Fees and charges report
- 6.2 [Environment Committee November 2015 Papers](#) – Environment Committee Commission Plan

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#	Area	Service	Description of Charge	UNIT	(a) Current charge excluding VAT	(b) Proposed charge excluding VAT	Percentage change from (a) to (b)	Justification for proposed increase	COMMENTS
Environmental Health									
<u>Food Safety Courses</u>									
EH1	Food, Health and Safety	Environmental Health	Level 2 Award in Food Safety - Per person	Per person	£68.50	£70.00	2.19%	Recent benchmarking has show this fee was found to be below average in the market as costs have increased for exam materials	
EH2	Food, Health and Safety	Environmental health	Level 3 Award in Food Safety - Supervising food safety in catering,	Per person	NEW	£299.00	N/A - New Charge	N/A - New Charge	Expansion of options offered to businesses in the area
EH3	Food, Health and Safety	Environmental health	Level 3 Award in Food Safety - Supervising food safety in catering, - Block bookings by organisations	Per session	NEW	Price on application	N/A - New Charge	N/A - New Charge	Level 3 course block booking will be determined on a case by case basis in accordance with the market., these courses are charged at market rates and are commercial provided.
EH4	Food, Health and Safety	Environmental health	Level 2 Award in Food Safety - Registered Charities	Per person	£68.50	£70.00	2.19%	Recent benchmarking has show this fee was found to be below average in the market as costs have increased for exam materials.	
EH5	Food, Health and Safety	Environmental health	Level 1 Award in Food Safety	Per person	£45.50	£48.00	5.49%	Recent benchmarking has show this fee was found to be below average in the market as costs have increased for exam materials.	
<u>Miscellaneous Food Business Charges</u>									
EH6	Food, Health and Safety	Environmental health	Sampling of Private Water Supplies (Private Water Supplies Regulations 1991)	Per sample	Full analysis cost (£500 maximum) plus officer time @ up to £47 officer hourly rate (up to £100 max fee per visit)	Full analysis cost (£500 maximum) plus officer time @ up to £49 officer hourly rate (up to £100 max fee per visit)	4.25% on officer time cost	To reflect increased sample collection costs	
EH7	Food, Health and Safety	Environmental health	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspection	NEW	£185.00	N/A - New Charge	N/A - New Charge	

#	Area	Service	Description of Charge	UNIT	(a) Current charge excluding VAT	(b) Proposed charge excluding VAT	Percentage change from (a) to (b)	Justification for proposed increase	COMMENTS
Cemetery & Crematorium									
C&C1	Cemetery & Crematorium	Grave purchases	Class 'A' (7'6" x 3'6") grave pre-purchase only - Non LBB Residents	Each	£12,650.00	£13,800.00	9.09%	Increased fee for non-residents only due to reducing amount of new burial space available at Hendon Cemetery	
C&C2	Cemetery & Crematorium	Grave purchases	Class 'B' (6'6" x 2'6") grave pre-purchase only - Non LBB Residents	Each	£6,720.00	£7,335.00	9.15%		
C&C3	Cemetery & Crematorium	Grave purchases	Ash Grave (Half size grave for the burial of ashes) Class 'A' (3'6" x 3'6") grave pre-purchase only - Non LBB Residents - Please note there are limited numbers of these and no new half size graves will be created	Each	£5,760.00	£6,292.50	9.24%		
C&C4	Cemetery & Crematorium	Grave purchases	Ash Grave (Half size grave for the burial of ashes) Class 'B' (3'0" x 2'6") grave pre-purchase only - Non LBB Residents - Please note there are limited numbers of these and no new half size graves will be created	Each	£2,810.00	£3,067.50	9.165		

#	Area	Service	Description of Charge	UNIT	Subject to VAT	(a) Current charge excluding VAT	(b) Proposed charge excluding VAT	Percentage change from (a) to (b)	Justification for proposed increase	COMMENTS
Highways										
HW 1	Re	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	VAT not applicable	Not previously used	£221.00	N/A - New Charge	Cost recovery to cover additional costs incurred for administration and inspections relating to the additional phases of works from non-statutory undertakers which require additional processing and visit	Some works under s50 licences are undertaken under multiple phases to carry out remedial works or make an excavation permanent. Each additional phase incurs admin and inspection costs. This charge would cover such additional work when required.
Rechargeable Works										
HW2	Re	Highways	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes planning	Per order	VAT not applicable	-	£1,627.00	N/A - New Charge	S14(2) notice for emergency temporary works. Most temporary Traffic Regulation Orders are made under S14(1)	
HW3	Re	Highways	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	VAT not applicable	£136.07	£140.32	3.12%	Recovery of costs incurred for coring programme - Costs have not been reviewed or increased for the last 3 years. The new charge reflects actual costs incurred per average core and therefore the percentage increase is not standard	
HW4	Re	Highways	Recovery of costs in coring programme for failed sample - air void 1 layer	Per failure	VAT not applicable	£174.51	£181.37	3.93%		
HW5	Re	Highways	Recovery of costs in coring programme for failed sample - air void 2 layers	Per failure	VAT not applicable	£218.60	£224.81	2.84%		
HW6	Re	Highways	Recovery of costs in coring programme for failed sample - air void 3 layers	Per failure	VAT not applicable	£262.68	£268.24	2.12%		
HW7	Re	Highways	Recovery of costs in coring programme for failed sample - air void 4 layers	Per failure	VAT not applicable	£306.77	£311.68	1.60%		
HW8	Re	Highways	Commuted Sums from developers for future maintenance liabilities of new or improved areas of highways	Unit depends on the Assets Adopted	VAT not applicable	Not previously used	Commuted Sum rates calculated based on ADEPT Guidelines	N/A - New Charge	To reduce the authorities future maintenance liability of highway improvement schemes or adopted highways following introduction by developers	New rates for Commuted sums in connection of highway infrastructure assets will be developed in accordance with the Association of Directors of Environment, Economy, Planning and Transportation, ADEPT (formerly the CSS or County Surveyors Society) issued national guidance in 2009 for Local Authorities in respect to the use of commuted sums for future maintenance: 'Commuted sums for maintaining infrastructure assets.' Formulae's in the guidance notes will be used to determine rates for all highway infrastructure assets adopted by the Authority. Any new rates will enhance existing policy that was approved in November 2006.

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#	Service	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comment and additional detail for new charges / above inflation
Parking							
P1	Parking	Resident Permit	Green Annual Permit: For vehicles with ultra low emissions - gCo2 emissions 110 or below (CO2 emissions per KM)	Per vehicle per year	Free of Charge for electric vehicles. £30 for vehicles with emissions up to 110 gCo2	Free of Charge	Previously this category was for electric vehicles only, but has now been expanded to other very low emissions vehicles. An estimated 1,500 residents will move into the Green Annual Permit band who previously paid £30 within the previous Lower Emissions band (Up to 110 gCo2).
P2	Parking	Resident Permit	Lower Band Emissions Permit: For vehicles with low emissions - gCo2 emissions of 111 - 150	Per vehicle per year	£40 for 111 gCo2 to 200 gCo2	£ 45.00	There has been a change both to the banding thresholds, and the charges. The new bandings are more reflective of the polluter pays principle and our Parking Policy and Air Quality action plan and transport strategy as well as national and regional policy. Approximately 1,500 Lower Emissions vehicles will now be free of charge (previously £30 a year), as vehicles which were in the Lower Emissions band now move into the Green Annual Permit band
P3	Parking	Resident Permit	Middle Band Emissions Permit : - For vehicles with gCo2 emissions of 151 - 200	Per vehicle per year	£40 for 111 gCo2 to 200 gCo2	£ 52.50	The Medium Emissions band has be split were as in the old Medium Emissions banding a fiat Punto 1.2 litre and a Jaguar 2.7 litre were treated as the same, but had vastly different environmental impact. The fiat Punto 1.2 would now be in the Lower Emissions band, and the Jaguar 2.7 litre would remain in the Medium Emissions band.
P4	Parking	Resident Permit	Higher Band Emissions Permit: - For vehicles with gCo2 emissions of 201 and above	Per vehicle per year	£ 60.00	£ 85.00	Those vehicles with the highest emissions will pay the most, and are also having the greatest increase
P5	Parking	Resident Permit	Additional supplement for 2nd, 3rd or 4th vehicle on top of permit cost	Per vehicle per year	£ 70.00	£ 10.00	ADDIITONAL supplement -This supplement is to discourage multi vehicle households, and encourage sustainable travel. The charge has moved from a flat fee, to a supplement on the on the relevant band which the car falls into i.e. A second vehicle which was an electric car would be issued a Green Annual Permit at £0 but have to pay £10 additional supplement, a higher polluting car which have gCo2 emissions of 210 would have to pay £95 (£85 Higher Emissions band fee plus £10 2nd vehicle supplement). This reflects those who pollute the most and have the greatest negative affect on our air quality should pay the most, whilst promoting public transport, walking etc. to reduce congestion on our roads, and keep traffic moving.
P6	Parking	Diesel Supplement	Additional supplement Diesel vehicle on top of permit cost (please note an additional vehicle supplement and diesel vehicle supplement may be payable)	Per vehicle per year	N/A - New Charge	£ 10.00	ADDIITONAL supplement - This supplement is to discourage diesel vehicles in the Borough due to the effect on air quality from particulate matter from exhaust fumes. This is a flat fee on the relevant band which the vehicle falls into i.e. A diesel high polluting car which have gCo2 emissions of 210 would have to pay £95 (£85 higher band fee plus £10 diesel supplement). A second vehicle which was diesel with gCo2 emissions of 115 would have to pay £65 (£45 Lower Emissions band fee plus £10 diesel supplement and £10 additional vehicle supplement).This reflects that those who pollute the most and have the greatest negative affect on our air quality should pay the most.
P7	15 Parking	Vehicle Disposal	Vehicle Collection/Transportation for Disposal - End of Life Surrender and disposal	Per Vehicle	N/A - New Charge	£ 60.00	To cover cost to the Council when vehicles needs to be sent for disposal when they are surrendered (e.g. when the owner has given permission to the council to destroy the vehicle, but it need to be moved to a authorised disposal facility).

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Street Scene Fees and Charges 2017/18							
#	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comments	Additional detail for new charges / above inflation
SS 1	Recycling - wheeled bins/containers for new developments and flats	All charges for flats and new development will be brought into line with container chargers for other waste streams and households	Per containers	N/A - New Charge	All charges for flats and new development will be brought into line with container chargers for other waste streams and households	New developments can be instructed to provide 50/50 provision of recycling and waste containers for new developments	There is no benefit to the authority for offering a discount on recycling for new developments - the developers can be instructed as to the number and type of containers to be procured
SS 2	Commercial Waste - Additional Recycling special request collection	Prepaid charge for special request collection of 1 x 240 litre or smaller recycling container	Per Collection/ Empty	N/A - New Charge	£7.79	Customers may wish to have additional recycling collected in addition to there annual collections	
SS 3		Prepaid charge for special request collection of 1 x 360 litre dry recycling container	Per Collection/ Empty	N/A - New Charge	£8.75		
SS 4		Prepaid charge for special request collection of 1 x 660 litre dry recycling container	Per Collection/ Empty	N/A - New Charge	£12.60		
SS 5		Prepaid charge for special request collection of 1 x 1100 litre or larger recycling container	Per Collection/ Empty	N/A - New Charge	£16.44		
SS 6	Commercial Waste - Saturday Collection	Additional fee for Saturday Collections	% supplement	N/A - New Charge	15% additional cost on annual charge	Customers are keen on weekend collections but this incurs additional operational costs - we wish to introduce this service. It will be a charge uplift on the standard weekday collections	This is a service that some customers have requested and will help build the business in the future but operation incur additional operational costs which need to be covered
SS 7	Commercial Waste - Sunday collections	Additional fee for Sunday Collections	% supplement	N/A - New Charge	25% additional cost on annual charge		
SS 8	Commercial Waste - Recycling	240 Litre Bins and below -- Weekly Collection	Per container	N/A - New Charge	£249.00	New Charge for a new service	New Charge for a new service
SS 9		360 Litre Bins - Weekly Collection	Per container	N/A - New Charge	£299.00		
SS 10		660 Litre Bins - Weekly Collection	Per container	N/A - New Charge	£499.00		
SS 11		1100 Litre Bins and above - Weekly Collection	Per container	N/A - New Charge	£699.00		
SS 12	Commercial Waste - Food Waste	Food Caddie - below 30 Litre - Weekly Collection	Per container	N/A - New Charge	£100.00	New Charge for a new service	This is the food services offer
SS 13		140 Litre Food Waste Bin - Weekly Collection	Per container	N/A - New Charge	£309.00		
SS 14		240 Litre Food Waste Bin - Weekly Collection	Per container	N/A - New Charge	£474.00		

#	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comments	Additional detail for new charges / above inflation
SS 15	Commercial Waste - Fortnightly collection	Fortnightly collection annual cost contracts for all commercial wheeled bin container for customers with a recycling contract	Per contract	N/A - New Charge	50% reduction on a weekly contract per annum for general waste	New charge - a key way to incentivise recycling is to offer fortnightly waste collection alongside customers taking up the recycling offer	Customers who take on an annual recycling contract (excluding sacks) will be offered a fortnightly collection of waste. By only offering weekly waste we are in danger of leaving the recycling containers financially unattractive.
SS 16	Commercial Waste - Contract Change	Contract change fee (exc. upgrades)	Per occurrence	N/A - New Charge	£25.00	To cover the admin cost of contract cancellations	A number of customers regularly change their contracts (downgrades, change of name etc.). Each change requires a new contract this incurs significant administrative workload. We would not expect to charge all customers who make these changes but we have a number that change regularly and this charge will help cover the cost of this
SS 17	Commercial Waste	Overweight charge per collection	Per container per collection	N/A - New Charge	£20.00	Overweight bins incur high disposal costs and lead to a loss of income. Charging for overweight bins based on a pre agreed level which will be included within the commercial waste contracts will discourage this and protect the council. Weighing technology on commercial waste vehicle will easily allow the crews to know which bins are overweight. Charging may so encourage those with heavy bins to utilise the recycling services.	Some bins are extremely heavy and while the crews may still be able to lift the bins this will lead to a loss of any financial contribution to the authority due to higher disposal costs. The weight limit will be set at a reasonable level based on industry standards to ensure that the charge is fair
SS 18	Commercial Waste - Contaminated Bins (240L and below)	Additional charge for collection of a contaminated bin - 240 Litre and below	Per collection	N/A - New Charge	£17.55	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EfW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination
SS 19	Commercial Waste - Contaminated Bins (360L)	Additional charge for collection of a contaminated bin - 360 Litre	Per collection	N/A - New Charge	£18.79	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EfW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination

#	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comments	Additional detail for new charges / above inflation
SS 20	Commercial Waste - Contaminated Bins (660L)	Additional charge for collection of a contaminated bin - 660 Litre	Per collection	N/A - New Charge	£23.55	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EfW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination
SS 21	Commercial Waste - Contaminated Bins (1100L and above)	Additional charge for collection of a contaminated bin - 1100 Litre and above	Per collection	N/A - New Charge	£28.33	Contaminated bins need to be emptied as an additional collection, and the contents sent to the appropriate disposal facility i.e. contaminated recycling may need to be sent for disposal as EfW	Some commercial bins will be contaminated and this charge provides the provision to empty these at a suitable cost as if the customer is unable or unwilling to take out any contamination
SS 22	Schools: Annual General Waste Collection (44 Weeks)	Weekly collection of 240 Litre bin or smaller 44 weeks a year	Per container	N/A - New Charge	£227.50	Revision on the charging for schools to promote recycling. Controlled Waste Regulations 2012 state schools should only be charged for collection, as such collections charges will be based on 44 weeks for a school year but have flexibility for schools add extra collections during holidays if required	If schools were charged the full cost of collection across 52 weeks they would see a large increase in costs compared to their current charges (which is that they pay the full charge for trade waste and receive free recycling collections - however this approach is not consistent with CWR 2012). The 44 week collection ties in with the standard academic year and will help provide an incentive to maintain and increase recycling. Some schools are open all year and for these a separate charge below will enable them to better control their waste and recycling costs
SS 23		Weekly collection of 360 Litre bin 44 weeks a year	Per container	N/A - New Charge	£268.13		
SS 24		Weekly collection of 660 Litre bin 44 weeks a year	Per container	N/A - New Charge	£372.99		
SS 25		Weekly collection of 1100 Litre or above bin 44 weeks a year	Per container	N/A - New Charge	£457.56		
SS 26	Schools: Annual Recycling Collection (44 Weeks)	Weekly collection of 240 Litre bin or smaller 44 weeks a year	Per container	N/A - New Charge	£172.53	Revision on the charging for schools to promote recycling. Controlled Waste Regulations 2012 state schools should only be charged for collection, as such collections charges will be based on 44 weeks for a school year but have flexibility for schools add extra collections during holidays if required	If schools were charged the full cost of collection across 52 weeks they would see a large increase in costs compared to their current charges (which is that they pay the full charge for trade waste and receive free recycling collections - however this approach is not consistent with CWR 2012). The 44 week collection ties in with the standard academic year and will help provide an incentive to maintain and increase recycling. Some schools are open all year and for these a separate charge below will enable them to better control their waste and recycling costs
SS 27		Weekly collection of 360 Litre bin 44 weeks a year	Per container	N/A - New Charge	£195.75		
SS 28		Weekly collection of 660 Litre bin 44 weeks a year	Per container	N/A - New Charge	£319.18		
SS 29		Weekly collection of 1100 Litre or above bin 44 weeks a year	Per container	N/A - New Charge	£400.63		

#	Fee/Charge	Description	Unit of Measure	Charges 2016/17	Charges 2017/18	Comments	Additional detail for new charges / above inflation
SS 30	Schools: Annual Food Collection (44 Weeks)	Weekly collection of 30 Litre caddie or below 44 weeks a year	Per container	N/A - New Charge	£61.59	Controlled Waste Regulations 2012 state schools should only be charged for collection	If schools were charged the full cost of collection across 52 weeks they would see a large increase in costs compared to their current charges (which is that they pay the full charge for trade waste and receive free recycling collections - however this approach is not consistent with CWR 2012). The 44 week collection ties in with the standard academic year and will help provide an incentive to maintain and increase recycling. Some schools are open all year and for these a separate charge below will enable them to better control their waste and recycling costs
SS 31		Weekly collection of 140 Litre bin 44 weeks a year	Per container	N/A - New Charge	£209.97		
SS 32		Weekly collection of 240 Litre bin 44 weeks a year	Per container	N/A - New Charge	£329.56		
SS 33	Schools: Waste and Recycling	Schools additional lifts for weeks 45-52	Per collection made	N/A - New Charge	Pro rata cost of 44 week contract per lift	Schools generally close during the holiday period and this charge will enable them to better manage their waste needs	See above
SS 34	Schedule 2: General Waste	Weekly collection of 240 Litre bin or smaller	Per container	N/A - New Charge	£268.86	"Schedule 2" are organisation or business are those classed as "household waste" for which a charge can be made for collection only under the Controlled Waste Regulations 2012. Examples are school, charities (which are whole for a charitable purpose), schools and community premises	This charge brings Schedule 2 businesses in line with the Controlled Waste Regulations 2012
SS 35		Weekly collection of 360 Litre bin	Per container	N/A - New Charge	£316.89		
SS 36		Weekly collection of 660 Litre bin	Per container	N/A - New Charge	£440.81		
SS 37		Weekly collection of 1100 Litre or above bin	Per container	N/A - New Charge	£540.76		
SS 38	Schedule 2: Recycling	Weekly collection of 240 Litre bin or smaller	Per container	N/A - New Charge	£203.89	"Schedule 2" are organisation or business are those classed as "household waste" for which a charge can be made for collection only under the Controlled Waste Regulations 2012. Examples are school, charities (which are whole for a charitable purpose), schools and community premises	This charge brings Schedule 2 businesses in line with the Controlled Waste Regulations 2012
SS 39		Weekly collection of 360 Litre bin	Per container	N/A - New Charge	£231.34		
SS 40		Weekly collection of 660 Litre bin	Per container	N/A - New Charge	£377.21		
SS 41		Weekly collection of 1100 Litre or above bin	Per container	N/A - New Charge	£473.47		
SS 42	Schedule 2: Food	Weekly collection of 30 Litre caddie or below 44 weeks a year	Per container	N/A - New Charge	£72.79	"Schedule 2" are organisation or business are those classed as "household waste" for which a charge can be made for collection only under the Controlled Waste Regulations 2012. Examples are school, charities (which are whole for a charitable purpose), schools and community premises	This charge brings Schedule 2 businesses in line with the Controlled Waste Regulations 2012
SS 43		Weekly collection of 140 Litre bin	Per container	N/A - New Charge	£248.14		
SS 44		Weekly collection of 240 Litre bin	Per container	N/A - New Charge	£389.48		
SS 45	Tree Inspection / Survey. Basic	Inspection of trees for verification and/or management recommendations.	Per hour / day	N/A - New Charge	£290 per day (£43.35 per hour)	New charge	

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